

# **NOTICE OF MEETING**

## **FORT BEND COUNTY EMERGENCY SERVICES DISTRICT No. 2**

NOTICE IS HEREBY GIVEN THAT FORT BEND COUNTY EMERGENCY SERVICES DISTRICT No. 2 WILL HOLD A MEETING ON WEDNESDAY, SEPTEMBER 27, 2017 AT 6:00 P.M. AT THE WILLOWFORK FIRE DEPARTMENT, 24655 WESTHEIMER PARKWAY. KATY, TEXAS, 77494, WHICH IS LOCATED INSIDE THE DISTRICT BOUNDARIES, TO CONSIDER AND ACT UPON THE FOLLOWING MATTERS:

**1) RECEIVE PUBLIC COMMENTS:**

**2) RECEIVE AND DISCUSS REPORT FROM THE FINANCE MANAGER AND TAKE APPROPRIATE ACTION ON THE FOLLOWING:**

- a) TO APPROVE PAYMENT OF DISTRICT EXPENSES AND REIMBURSE THE OPERATING ACCOUNT.
- b) TO APPROVE THE YTD REPORTS FROM THE FINANCE MANAGER.
- c) TO INVEST THE SAVINGS AND INVESTMENT ACCOUNTS IN ACCORDANCE WITH INVESTMENT POLICY.
- d) TO UPDATE THE BOARD REGARDING ISOLVED IMPLEMENTATION PROGRESS.
- e) TO REVIEW THE TCDRS PLAN AND LIABILITIES.

**3) RECEIVE AND DISCUSS REPORT FROM THE FIRE CHIEF AND TAKE APPROPRIATE ACTION INCLUDING:**

- a) TO REVIEW, DISCUSS AND TAKE ACTION ON APPROVAL OF EXPENSES RELATED TO UPCOMING FIREFIGHTING CLASSES, COURSE MATERIALS, EQUIPMENT AND RELATED EXPENDITURES INCURRED BY THE DISTRICT'S SERVICE PROVIDERS FOR THE BENEFIT OF THE DISTRICT.
- b) TO REVIEW AND TAKE ACTION ON PAYMENT OF T.C.F.P. ANNUAL CERTIFICATION.
- c) TO REVIEW, DISCUSS AND TAKE ACTION ON RENTING A LIFT TO CLEAN CEILINGS AT STATION 1 AND STATION 2 AND ALSO THE BAY FLOORS.
- d) TO REVIEW, DISCUSS AND TAKE ACTION ON SUBMITTALS BY THE FIRE DEPARTMENT OF THIRTY (30) DAY ADVANCE REQUEST(S) FOR PURCHASE.

**4) RECEIVE AND DISCUSS REPORT FROM THE DISTRICT ADMINISTRATOR AND TAKE APPROPRIATE ACTION INCLUDING:**

- a) TO RECEIVE PRESENTATION BY TNH ON THE STATUS OF OUR IT NETWORK.
- b) TO DISCUSS AND APPROVE REPLACEMENT OF CURRENT SERVERS.
- c) TO APPROVE PAST MINUTES.
- d) REVIEW AND APPROVE COMMISSIONER Q3 STIPEND.
- e) TO DISCUSS AND REVIEW PROGRESS MADE ON THE DISTRICT'S WEBSITE BY KISD STUDENTS.
- f) TO UPDATE THE BOARD REGARDING OPEN HOUSE SCHEDULED FOR OCTOBER 14.
- g) TO REVIEW, DISCUSS AND TAKE ACTION ON MATTERS RELATED TO THE HURRICANE HARVEY AND THE SUBSEQUENT STORM, INCLUDING, BUT NOT LIMITED TO CONSTRUCTION MATTERS, VEHICLE REPAIRS AND OTHER MAINTENANCE ITEMS THAT NEED TO BE ADDRESSED RESULTING FROM STORM DAMAGE.
- h) TO REVIEW, DISCUSS AND TAKE ACTION ON SUBMITTALS BY THE DEPARTMENT ADMINISTRATIVE STAFF OF THIRTY (30) DAY ADVANCE REQUEST(S) FOR PURCHASE.

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**5) DISCUSS AND TAKE ACTION REGARDING BOARD ADMINISTRATIVE MATTERS INCLUDING:**

- a) TO ADOPT AN AD VALOREM TAX RATE.
- b) TO REVIEW, DISCUSS AND TAKE ACTION REGARDING ADOPTION OF A COMMISSIONER FEE STRUCTURE PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.038(A-1).
- c) TO RECEIVE REPORT AND TAKE ANY NECESSARY ACTION FROM LONG RANGE PLANNING COMMITTEE.
- d) TO SET THE OCTOBER BOARD MEETING DATE.
- e) TO RECEIVE AN UPDATE AND TAKE ANY NECESSARY ACTION ON STATION # 3 MATTERS RELATED TO PAYMENT APPLICATIONS, CHANGE ORDERS AND THE CONSTRUCTION CONTRACT.
- f) TO RECEIVE AN UPDATE AND TAKE ANY NECESSARY ACTION ON STATION # 1 NEEDS ASSESSMENT RELATED TO PROPOSALS AND INVOICES.
- g) TO CONVENE INTO EXECUTIVE SESSION PURSUANT TO GOVERNMENT CODE §551.074, TO DISCUSS DISTRICT PERSONNEL MATTERS.
- h) TO CONVENE INTO EXECUTIVE SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DISCUSS REAL ESTATE MATTERS, INCLUDING PURCHASE OF PROPERTY.
- i) TO RECONVENE INTO OPEN SESSION AND CONSIDER TAKING ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION.

**6) ADJOURN:**



**THOMAS M. RAIA JR., PRESIDENT**

FORT BEND COUNTY ESD#2  
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