

## Notice of Meeting

### Fort Bend County Emergency Services District No. 2

Notice is hereby given that Fort Bend County Emergency Services District No. 2 will hold a meeting on Wednesday, February 21, 2018 at 6:00 p.m. at the Willowfork Fire Department, 24655 Westheimer Parkway, Katy, Texas 77494, which is located inside the District boundaries, to consider and act upon the following matters:

1) **Receive public comments:**

2) **Receive and discuss report from the Finance Manager and take appropriate action on the following:**

- a) To approve payment of District expenses and reimburse the Operating Account.
- b) To approve the YTD reports from the Finance Manager.
- c) To invest the savings and investment accounts in accordance with the investment policy.
- d) To discuss moving Operating and NOW bank accounts currently held at Prosperity Bank to Frost Bank.

3) **Receive and discuss report from the Fire Chief and take appropriate action including:**

- a) To review, discuss and take action on approval of expenses related to upcoming firefighting classes, course materials, equipment and related expenditures incurred by the District's service providers for the benefit of the District.
- b) To approve the purchase and installation LED conversion kits for the exterior lighting for Station 1 apparatus bays for a cost not to exceed \$1,000.00 (\$1,500.00 if all three additional lights on front of building are included) from account #63101.
- c) To approve purchase of a supply of Captains and firefighters sew on badges, caps and winter beanie caps at a cost not to exceed \$1,189.00. (\$525.00 from account #53530 and \$664.00 from account #53510).
- d) To approve the purchase of a new motor for one of the TNT hydraulic tool power plants for a cost not to exceed \$700.00 from account #52300.
- e) To approve the TNH Technology proposal for the cabling, networking and IT services at Station 3, not to exceed \$35,110.00 from account #63093.
- f) To approve the TNH Technology proposal for the purchase of 3 computers, 1 printer and associated installation fees at a cost not to exceed \$4,550.00 from account #63093.
- g) To approve an amount not to exceed \$6,650.00 for the 15-year awards banquet.
- h) To give an update on the iSolved Overtime program.
- i) To review, discuss and take action on submittals by the Department of thirty (30) day advance request(s) for purchase.

4) **Receive and discuss report from the District Administrator and take appropriate action including:**

- a) Rick Wagner to update the Board on the Volunteers.
- b) To approve revised 2018 budget.
- c) To review and take action on TML Medical and Cobra Rates.

- d) To review and discuss legal action item list.
- e) To approve the Classic Protection Systems, Inc., proposal for Station 1, Station 2 and Station 3.
- f) To approve the annual renewal for FirePrograms Software (FirePro) not to exceed \$774.
- g) To approve Hayes proposal for the purchase and installation of 7 phones at Station 3, not to exceed \$3,435.00.
- h) To approve the Fisk proposal for the back-door repair at Station 2, not to exceed \$2,805.00.
- i) To approve past minutes.
- j) To review, discuss and take action on submittals by the Administration staff of thirty (30) day advance request(s) for purchase.

**5) Discuss and take action regarding Board administrative matters including:**

- a) To receive an update and take any necessary action on Station # 3 matters related to payment applications, change orders and the construction contract.
- b) To receive and update and take any necessary action on Station # 1 needs assessment related to proposals and invoices.
- c) To receive report and take any necessary action from long range planning committee.
- d) To set the March Board meeting date.
- e) To review, discuss and take action regarding employment matters.
- f) To convene into Closed Session pursuant to Government Code §551.074, to discuss District personnel matters, pursuant to Government Code §551.072, to discuss real estate matters and pursuant to §551.071 Government Code, to conduct a private consultation with the District's legal counsel on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.
- g) To reconvene into Open Session and consider taking action on items discussed in Executive Session.

**6) Adjourn:**



**THOMAS M. RAIA JR., PRESIDENT**

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