

Notice of Meeting

Fort Bend County Emergency Services District No. 2

Notice is hereby given that Fort Bend County Emergency Services District No. 2 will hold a meeting on Wednesday, August 22, 2018 at 6:00 p.m. at the Willowfork Fire Department, 24655 Westheimer Parkway, Katy, Texas 77494, which is located inside the District boundaries, to consider and act upon the following matters:

- 1) **Receive public comments:**
- 2) **Receive and discuss report from the Finance Manager and take appropriate action on the following:**
 - a) To approve payment of District expenses and reimburse the Operating Account.
 - b) To approve the YTD reports from the Finance Manager.
 - c) To invest the savings and investment accounts in accordance with the District's Investment Policy.
 - d) To receive update on iSolved overtime project.
- 3) **Receive and discuss report from the Fire Chief and take appropriate action including:**
 - a) To review, discuss and take action on approval of expenses related to upcoming firefighting classes, course materials, equipment and related expenditures incurred by the District's service providers for the benefit of the District.
 - b) To discuss and approve the purchase of a new squad truck not to exceed \$160,000.
 - c) To discuss and approve the installation of the security camera system for Station 3 not to exceed \$17,293.35. The 360-degree camera for the apparatus bay has been included.
 - d) To discuss and approve the repair of roof leaks at Station 1 not to exceed \$12,500.00.
 - e) To discuss and approve the Waukesha-Pearce Industries annual maintenance agreement for Stations 1, 2 and 3 in the amount of \$4,658.97.
 - f) To discuss and approve the Physio Control 3-year preventive maintenance agreement for LIFEPAK 1000 Service in the amount of \$7,900.20.
 - g) To discuss and approve the purchase of 6 UltraJet style all-in-one 1820 handline nozzles not to exceed \$5,700.72.
 - h) To review, discuss and take action on submittals by the Department of thirty (30) day advance request(s) for purchase.
- 4) **Receive and discuss report from the District Administrator and take appropriate action including:**
 - a) To approve past minutes.
 - b) To approve Commissioner pay for Q3.
 - c) To receive updates on CPR classes and Gulf Coast Blood Drive.
 - d) To review, discuss and take action regarding submittals by the Administration staff of thirty (30) day advance request(s) for purchase.
- 5) **Discuss and take action regarding Board administrative matters including:**

- a) To receive an update and take any necessary action on Station # 3 matters related to payment applications, change orders and the construction contract.
- b) To receive and update and take any necessary action on Station # 1 needs assessment related to proposals and invoices.
- c) To receive report and take any necessary action from long range planning committee.
- d) To set the September Board meeting date.
- e) To review, discuss and adopt the 2019 District Budget.
- f) To review the 2018 Appraisal Valuations and Tax Rate Scenario.
- g) To propose District 2018 Tax Rate.
- h) To review schedule for public hearings and adoption of the District's 2018 tax rate.
- i) To discuss and take action regarding matters related to the volunteers.
- j) To review, discuss and take action regarding employment matters.
- k) To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
- l) To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
- m) To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
- n) To reconvene into Open Session and consider taking action on items discussed in Closed Session.

6) **Adjourn:**



THOMAS M. RAIA JR., PRESIDENT

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