

Notice of Meeting

Fort Bend County Emergency Services District No. 2

Notice is hereby given that Fort Bend County Emergency Services District No. 2 will hold a meeting on **Wednesday, September 26, 2018 at 6:00 p.m.**, at the Willowfork Fire Department, **24655 Westheimer Parkway, Katy, Texas 77494**, to consider and act upon the following matters:

- 1) **Receive public comments:**
- 2) **Receive and discuss report from the Finance Manager and take appropriate action on the following:**
 - a) To approve payment of District expenses and reimburse the Operating Account.
 - b) To approve the YTD reports from the Finance Manager.
 - c) To invest the savings and investment accounts in accordance with the District's Investment Policy.
 - d) To receive an update on iSolved multi-week overtime project.
- 3) **Receive and discuss report from the Fire Chief and take appropriate action including:**
 - a) To review, discuss and take action on approval of expenses related to upcoming firefighting classes, course materials, equipment and related expenditures incurred by the District's service providers for the benefit of the District.
 - b) To discuss and approve the renewal fees for TCFP in the amount of \$1,650.00
 - c) To discuss and approve the purchase of 6 in-mask radio communications devices and associated masks and lapel mics to place devices in all officer's position for a cost not to exceed \$9,600.00
 - d) To discuss and approve the Purchase of Class A uniform shirts and associated brass for the new Captains for a cost not to exceed \$3,500.00
 - e) To discuss and approve the payment of \$5313.00 Across the Street Productions for the Blue Card Incident Command class for all Battalion Chiefs and Captains.
 - f) To discuss and approve an amount not to exceed \$1500.00 for refreshments and supplies for the upcoming open house on October 13, 2018
 - g) To discuss and take action on the purchase of a trailer, engine and miscellaneous accessories for the 14' aluminum flat bottom boat recent donated by Harris County ESD 48 in an amount not to exceed \$5,000.00
 - h) To review, discuss and take action on submittals by the Department of thirty (30) day advance request(s) for purchase
- 4) **Receive and discuss report from the District Administrator and take appropriate action including:**
 - a) To approve past minutes.
 - b) To approve Commissioner pay for Q3 2018.
 - c) To approve the Burns Landscaping annual proposal for 2019.
 - d) To receive an update on the August 30th Gulf Coast Blood Drive.
 - e) To review, discuss and take action regarding submittals by the Administration staff of thirty (30) day advance request(s) for purchase.

5) Discuss and take action regarding Board administrative matters including:

- a) To receive an update and take any necessary action on Station # 3 matters related to payment applications, change orders and the construction contract.
- b) To receive and update and take any necessary action on Station # 1 needs assessment related to proposals and invoices.
- c) To receive report and take any necessary action from long range planning committee.
- d) To adopt the District 2018 Ad Valorem Tax Rate.
- e) To set the October Board meeting date.
- f) To discuss and take action regarding various volunteers and employment matters.
- g) To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
- h) To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
- i) To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
- j) To reconvene into Open Session and consider taking action on items discussed in Closed Session.

6) Adjourn:



THOMAS M. RAIA JR., PRESIDENT

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