

Notice of Meeting

Fort Bend County Emergency Services District No. 2

Notice is hereby given that Fort Bend County Emergency Services District No. 2 will hold a meeting on **Wednesday, October 24, 2018 at 6:00 p.m.**, at the Willowfork Fire Department, **24655 Westheimer Parkway, Katy, Texas 77494**, to consider and act upon the following matters:

- 1) **Receive public comments:**
- 2) **Receive and discuss report from the Finance Manager and take appropriate action on the following:**
 - a) To approve payment of District expenses and reimburse the Operating Account.
 - b) To approve the YTD reports from the Finance Manager.
 - c) To invest the savings and investment accounts in accordance with the District's Investment Policy.
 - d) To discuss 3rd Qtr Investment review.
 - e) To receive an update on iSolved multi-week overtime project.
- 3) **Receive and discuss report from the Fire Chief and take appropriate action including:**
 - a) To review, discuss and take action on approval of expenses related to upcoming firefighting classes, course materials, equipment and related expenditures incurred by the District's service providers for the benefit of the District.
 - b) To discuss and approve Fisk's proposal for Station 1 door lock repairs at a cost of \$ 944.97 from Account 63101.
 - c) To discuss and approve thermal imager cameras at a cost of \$16,835.00 from Account 59020.
 - d) To review, discuss and take action on submittals by the Department of thirty (30) day advance request(s) for purchase
- 4) **Receive and discuss report from the District Administrator and take appropriate action including:**
 - a) To receive a PR presentation.
 - b) To approve past minutes.
 - c) To receive an update on Open House.
 - d) To discuss and approve the Burns Landscaping contract renewals for Station 1 and Station 2.
 - e) To review, discuss and take action regarding submittals by the Administration staff of thirty (30) day advance request(s) for purchase.
- 5) **Discuss and take action regarding Board administrative matters including:**
 - a) To receive an update and take any necessary action on Station # 3 matters related to payment applications, change orders and the construction contract.
 - b) To receive and update and take any necessary action on Station # 1 needs assessment related to proposals and invoices.
 - c) To receive report and take any necessary action from long range planning committee.

- d) To confirm November Board meeting date.
- e) To discuss and take action regarding various volunteers and employment matters.
- f) To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
- g) To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
- h) To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
- i) To reconvene into Open Session and consider taking action on items discussed in Closed Session.

6) **Adjourn:**



THOMAS M. RAIA JR., PRESIDENT

FORT BEND COUNTY ESD#2
24655 WESTHEIMER PARKWAY
KATY, TX 77494
OFFICE: (281)395-0011, EXT 120
FAX: (281)395-0025